

**HALTON WITH AUGHTON PARISH COUNCIL****MINUTES OF PARISH COUNCIL MEETING
Wednesday 10th January 2024 7:15pm @ The Centre, Halton**

Chair: Cllr Slinger
Present: Cllr Turner, Cllr Lamb, Cllr Sewell, Cllr Coate, 2 members of the public
Clerk: Luke Mills

24/01/01 To receive apologies for absence and to approve the reasons given
None

24/01/02 To consider and approve the minutes of the meeting held on 13th December 2023
It was resolved: that the minutes be accepted as a true record and to be signed by the Chair, subject to the corrections to the numbering.

24/01/03 To receive declarations of interests and dispensations
None

24/01/04 Suspension of Standing Orders
Nothing to report.

24/01/05 To consider and approve reports:
a) District Councillor Report
Nothing to report.

b) Open Spaces, allotments & burial ground

Open SpacesCompleted/In Progress

- Muga basketball hoop replaced.

Planned

- Building steps down from the nest swing to the pitch
- Skip for allotments/toolshed
- Fencing for the allotments
- Repairing the toolshed roof
- Repair/rebuilding of seats around sand pit

Hours

- December 88 hrs (excl. of holidays)

Open Spaces

- Various tools purchased: Rakes, brooms, vice grip pliers

Burial Ground

- Nothing to report

Allotments

- Annual bills were sent out in December; approx. two-thirds of the payments have been received.

c) HCA

- The Ceilidh was sold out so was very successful, with a profit of over £1,000.
- Maureen has now retired.
- They have awarded a contract for the renewables; the work should start in April.

d) Finance Report

Financial Statement - January 2024				Balance b/f 1st April 2023			
Budget	PAYMENTS	Actual	Forecast Remaining	Budget	RECEIPTS	Actual	Forecast Remaining
7,800	Salary - Clerk	6,456	1,344	47,399	Precept	47,399	-
15,600	Salary - Groundstaff	13,152	2,448	1,020	Allotments	705	990
5,600	Public Works Loan	-	-	160	Rent	125	35
6,400	Grass Cutting	6,549	-	1,300	Burial Ground	2,204	300
150	Hedge Cutting	200	-	100	Bank Interest	1,090	300
540	Pest Control	500	40	-	Damage	-	-
550	Play Inspection	520	-	-	General	501	-
4,600	Repairs & Renewals	6,085	200	-	Grants	25,940	-
380	Pitch Feed	-	-	-	Donations	-	-
2,000	Tree Works	-	1,000		VAT	1,707	-
145	Alarm Maintenance	-	145				
500	Audit	500	350				
72	Bank Charges	54	18	49,979	TOTAL	79,670	1,625
300	Clerks Expenses	401	90				
343	HCA	86	257				
2,179	Insurance	1,933	-		CASHBOOK BALANCES	ACTUAL	Forecast
670	Subs	723	-		Gross Receipts	115,579	117,204
400	Training	-	-		Gross Payments	63,998	69,900
100	Water	56	11		CASHBOOK BALANCE	51,582	47,304
130	Website	239	-				
20	S137	120	-		BANK BALANCES (31/12/23)		
48,479	BUDGET TOTAL	37,576.14	5,902		Current a/c	81.32	
					Deposit a/c	53,611.08	
					BANK BALANCE	£53,692.40	
-	Assets	975	-				
-	Misc services	11,211	-		FUND BALANCES		
-	Recreational Area Improvements (S106)	3,609	-		General A/C	£28,504	
-	Refunds	5,000	-		Village Improvement A/C	£6,610	
882	Emergency Response & Flood Grant	-	-		MUGA Sink Fund A/C	£4,500	
	VAT claimed	-	-		S106 Recreation Area	£11,968	
	VAT to be claimed	5,626	-		FUND TOTAL	51,582	
49,361	GROSS TOTAL	63,998	69,900				

It was resolved: to accept the Finance Report to 10th January 2024

e) Planning

Update on 23/01327/OUT | Outline application for the erection of up to 90 dwellings

An objection was submitted before Christmas.

It was resolved: to agree the S106 request and to send it to Planning and Public Realm.

New Applications (Awaiting Decision)

- [23/01430/FUL](#) | Retrospective application for the erection of an extension to existing agricultural building
 - Lower Barn Aughton Brow Aughton Lancashire
- [23/01429/FUL](#) | Retrospective application for the erection of a general-purpose agricultural building
 - Lower Barn Aughton Brow Aughton Lancashire
- [23/01422/FUL](#) | Erection of a single storey rear and side extension
 - Whiteacre Halton Road Halton Lancaster Lancashire LA2 6BN
- [23/01372/EIR](#) | Screening opinion for for the erection of up to 90 dwellings with access
 - Land At Grid Reference E351227 N464937 Low Road Halton Lancashire

Permitted

- [23/01349/FUL](#) | Construction of a dormer extension to the front and rear elevation and loft conversion
 - 21 Harrowdale Park Halton Lancaster Lancashire LA2 6QS
- [23/01066/FUL](#) | Installation of an exterior ventilation duct to side elevation
 - Black's Finest Fish & Chips 159 High Road Halton Lancaster Lancashire LA2 6PY
- [23/00704/FUL](#) | Erection of a conservatory to the rear
 - Barn Owl Cottage Higher Barn Aughton Road Aughton Lancaster Lancashire LA2 8LU

- 23/00162/DIS | Discharge of condition 18 on approved application 18/01422/FUL
 - Land To The Rear Of Pointer Grove And Adjacent To High Road Halton Lancashire
- 23/00110/DIS | Discharge of conditions 14 and 15 on approved application 18/01422/FUL
 - Land To The Rear Of Pointer Grove And Adjacent To High Road Halton Lancashire
- 22/00176/DIS | Discharge of condition 9 on approved application 18/01422/FUL
 - Land To The Rear Of Pointer Grove And Adjacent To High Road Halton Lancashire
- 22/00167/DIS | Discharge of condition 4 on approved application 18/01422/FUL
 - Land To The Rear Of Pointer Grove And Adjacent To High Road Halton Lancashire

Refused

- [23/01247/FUL](#) | Change of use and conversion of former butchers shop (E) to a single dwelling (C3)
 - Halton Village Butchers 99 High Road Halton Lancaster Lancashire LA2 6PS
 - *“The proposal will result in the loss of a local service without sufficient justification. The application fails to demonstrate that the use is no longer economically viable, that there is suitable alternative provision within the settlement and that the use no longer retains an economic and social value for the community. The proposed change of use of the building to residential accommodation is therefore contrary to the aims and objectives of section 8 of the National Planning Policy Framework and policy DM56 of the Review of the Development Management Development Plan Document.”*

No comments from the Parish Council.

24/01/06 To consider allotment competition

The council discussed ways to encourage better allotment and/or gardens.

Action: Cllr Sewell will pursue the idea with the Gardening Group.

24/01/07 To consider update on the Neighbourhood Plan including plans for consultations

Meeting of the steering group along with Kirkwells held on the 8th January; aiming for a complete draft by 22nd Jan.

It was resolved: to approve the draft version 8 subject to minor amendments.

It was resolved: allow Kirkwell's to contact Louise directly to ask the necessary questions.

Action: Clerk to send off our version on 16th January.

24/01/08 To consider update on the ball-stop fence planning application

Archihive Studios have agreed to make the necessary amendments ready for re-application.

24/01/09 To consider grass cutting contract for 2024

The quote for 2024 from Envirocare has increased by 5% to £5,353.50+vat for the year.

It was resolved: that to accept the grass-cutting quote of £5,353.50+vat from Envirocare.

24/01/10 To consider the budget and the precept for the financial year 2024-2025

The draft precept for 2024-25 is shown below.

PRECEPT BUDGET	2024/25
ANTICIPATED EXPENDITURE	
REVENUE ACCOUNT	
Staff Costs	
Salary - Clerk	8,320
Salary - Groundsmen	18,252
Training	400
Loan Interest/Capital Repayments	
Public Loan Board repayments	-
Administration	
Audit costs	590
Bank Charges	72
Clerks expenses & stationery	300
HCA	449
Insurance	2,022
Subscriptions	751
Water rates (burial ground)	100
Web site	184
Maintenance	
Grass Cutting	6,654
Repairs and Renewals	4,914
Tree works & surveying	2,000
Play equipment inspections	550
Weed & Feed Pitch	380
Allotment pest control	540
Hedge cutting	200
Alarm maintenance	145
Other	
Section 137	20
TOTALS	46,842
CAPITAL ACCOUNT	
MUGA maintenance fund	1,500
Village improvements	4,000
TOTAL ANTICIPATED EXPENDITURE	52,342
ANTICIPATED INCOME	
REVENUE ACCOUNT	
Rents: Allotments	990
Castle Hill	-
HCA	10
Football Shed	10
Burial ground fees	1,600
Bank interest	600
TOTAL	3,210
FORECAST YEAR END BALANCE	-
TOTAL ANTICIPATED INCOME	3,210
Precept as Calculated	
Estimated expenditure	52,342
Estimated income	3,210
Calculated Precept	49,132
PRECEPT as CLAIMED	
Total Forecast Spending	52,342
Total Forecast Income	3,210
CLAIMED PRECEPT	49,132
Parish Tax Base	1,140.60
Parish Tax Rate	£ 43.08
Change in Parish Tax Rate (Band D)	£ 2.25
% Change in Parish Tax Rate	5.5%

It was resolved: to request £ 49,132 from Lancaster City Council to meet the expenses of the Parish Council for 2024-25.

Action: Clerk and Chair to complete and sign the precept form.

24/01/11 To consider topics to include in the Prattle

Upcoming Neighbourhood plan consultation – getting ready for consultation in April. There will be opportunities to review and comment. Objection to the 90 home outline.

24/01/12 To consider and approve accounts for payment for expenses incurred since the last meeting

Ref	Payee	Description	TOTAL	NET	VAT
99	Water Plus	Burial Ground water supply (Direct De	5.64	5.64	-
100	Unity Trust Bank	Bank charges	18.00	18.00	-
101	ICO	Annual fee (Direct Debit)	40.00	40.00	-
102	Lancaster City Council	Pest control (Direct Debit)	60.00	50.00	10.00
103	HMRC	Tax & NI	45.94	45.94	-
104	E. & M. A. Burrow & Son	Hedgecutting	240.00	200.00	40.00
105	L Mills	Salary & reimbursements	929.28	885.72	43.56
106	G Bretherton	Salary	318.00	318.00	-
107	C Richardson	Salary	348.00	348.00	-
108	P Bucklow	Salary	384.00	384.00	-
TOTALS			£ 2,388.86	£ 2,295.30	£ 93.56

It was resolved: to approve the above expenditure.

24/01/13 To confirm the date of next Parish Council Meeting

The next meeting of the Parish Council will be arranged for 14th February 2024 starting at 7:15pm at The Centre. There being no further business the Chair declared the meeting closed at 8:15pm. Minutes subject to approval at the next meeting.

Signed..... Chair Date